

Readopt with amendment Mec 304.04, effective 12-10-23 (Document #13770), to read as follows:

Mec 304.04 Required Supporting Materials. Individual applicants for initial licensure shall provide, or arrange for the board to receive, the following documents supporting their applications:

(a) Proof of positive identification to be provided in any one of the following:

- (1) A copy of a state driver's license or non-driver identification card with the applicant's photo embossed in the document;
- (2) A copy of the applicant's current passport identification displaying the embossed photo of the applicant; or
- (3) A copy of any other type of government identification card that displays the applicant's name, date of birth, and facial features embossed on the document;

(b) If the applicant has been convicted of a felony, or any criminal offense against another, or any criminal offense involving dishonesty, shall submit current criminal records check from all state(s) in which the applicant had a criminal conviction;

(c) If the application is for a journeyman plumber license:

- (1) A copy of the applicant's apprenticeship completion certificate ***or signed affidavit from the sponsor demonstrating apprenticeship completion;***
- (2) A copy of all current or previously held out of state plumbing license(s) or other authorization(s) to practice as a plumber;
- (3) One signed letter written by the licensed plumber supervising, or directing the supervision of, the applicant's plumbing during the applicant's military service or apprenticeship stating:
 - a. That the writer supervised the applicant's plumbing work in the military or in the applicant's apprenticeship program;
 - b. The writer's opinion that the applicant is competent to be a journeyman plumber; and
 - c. The writer's name, address, and telephone number; and

(4) The applicant's examination score;

(d) If the application is for a master plumber license:

- (1) One signed letter written by the licensed plumber supervising, or directing the supervision of, the applicant's plumbing during the applicant's military service or journeyman's employment stating that:
 - a. The writer supervised the applicant's plumbing work in the military or in the applicant's journeyman employment;
 - b. The writer's opinion that the applicant is competent to be a master plumber; and
 - c. The writer's name, address, and telephone number; and

(2) The applicant's examination score;

(e) If the application is for a plumbing apprentice license:

(1) One signed letter written by the licensed master plumber who shall be ***the sponsor for the applicant's apprenticeship***, ~~or directing the applicant's plumbing apprenticeship during the applicant's service or employment~~ stating that:

a. The master ***plumber*** of record or their NH licensed plumbing employee will directly supervise the applicant's plumbing apprenticeship work while in the master of record's employment;

b. The master plumber of record will register the applicant in an approved apprenticeship program pursuant to RSA 278 ***or conduct the apprenticeship according to the criteria described in Mec 305.01(b)***;

c. ~~The applicant will work under an apprenticeship program meeting the requirements of the state apprenticeship council; or~~ ***The applicant will participate in an employee development program in which the sponsor or firm will monitor and record hours of actual service, competency levels, and completion of the formal education courses required for licensure***; and

d. The master plumber's opinion that the applicant is competent to be trained as a plumber; or

(2) A completed apprenticeship agreement as signed and authorized by the US Department of Labor for the NH plumbing apprentice program to be placed on file with the board prior to the first renewal date.

(3) The sponsor shall notify the OPLC within 30 days of termination of the apprenticeship and attest to the number of hours completed.

(f) If the application is for a fuel gas trainee license:

(1) One signed letter written by the licensed fuel gas fitter, who shall be supervising, or directing the applicant's fuel gas fitting training during the applicant's service or employment, stating that:

a. The fuel gas fitting sponsor of record or a licensed fuel gas fitter within the same firm will provide direct supervision of the applicant's fuel gas fitting work while in their employment;

b. The fuel gas fitter sponsor of record will register the applicant in an approved fuel gas educational and training program applicable for the discipline to which the applicant is in training for;

c. The applicant will participate in an employee development program in which the sponsor or firm will monitor and record hours of actual service, competency levels, and completion of the formal education courses required for licensure; and

d. The licensed fuel gas fitting sponsor's opinion that the applicant is competent to be trained as a fuel gas fitter;

(g) If the application is for an individual fuel gas fitting license:

- (1) A copy of the current and valid NH fuel gas fitting trainee license, a copy of the current fuel gas fitting license held by the applicant, or a copy of licensure from an out of state licensing agency which licenses fuel gas fitting as defined in RSA 153:27, IV;
 - (2) Proof of completion of the educational requirements for the licensing endorsement the applicant is seeking to obtain;
 - (3) Proof of the successful completion of the licensing exam taken at the end of the educational course(s) the endorsement being applied for;
 - (4) Proof of completion of the hours of service signed by the licensing sponsor or employer required for the licensing endorsement the applicant is seeking to obtain;
 - (5) Proof of completion of any hours of relevant field experience of which the applicant may be wishing to apply for, provided:
 - a. Hours of relevant field experience are not more than 60 months old;
 - b. Hours of relevant field experience for oil heating meet the definition of Mec 301.06; and
 - c. Hours of relevant field experience have been verified through sworn affidavit by the applicant's licensed fuel gas fitting employer and sponsor; and
 - (6) One signed letter written by the licensed fuel gas fitter, who was supervising, sponsoring, or directing the applicant's fuel gas fitting training and development during the applicant's service or employment, stating that the applicant meets the minimum competency requirements for the licensing endorsement being applied for;
- (h) If the application is for an individual domestic appliance technician license:
- (1) A copy of the current and valid NH fuel gas fitting trainee license or a copy of licensure from an out of state licensing agency which licenses the installation, replacement, and service of domestic appliances as defined in RSA 153:27, II;
 - (2) A certificate of completion of the NH fuel gas fitting educational requirements for appliance installation, service, and replacement as approved by the board;
 - (3) A certificate of attendance demonstrating completion of the factory authorized service and installation training program for the appliances in which a domestic technician is seeking licensure for, or a certificate of the successful completion of the licensing exam taken at the end of the educational course(s) for the domestic appliance technician;
 - (4) An affidavit demonstrating the hours of service signed by the licensing sponsor or employer required for licensure as a domestic appliance technician;
 - (5) An affidavit demonstrating completion of any hours of relevant field experience of which the applicant might be wishing to apply for provided:
 - a. Hours of relevant field experience are not more than 60 months old; and
 - b. Hours of relevant field experience have been verified through sworn affidavit by the applicant's licensed fuel gas fitting employer and sponsor; and

Readopt with amendment Mec 305.01, effective 12-10-23 (Document #13770), to read as follows:

Mec 305.01 Eligibility Requirements for Initial Individual Plumbing Licensure.

(a) A person shall be eligible for initial licensure as a master plumber if they:

(1) Are of good character and professional competence, as evidenced by:

- a. The information supplied on the application form;
- b. Any information submitted pursuant to Mec 304.04(d); and
- c. Being a journeyman plumber without a history of consumer complaints resulting in any disciplinary sanctions by the board within the past year;

(2) Have held a New Hampshire journeyman plumber license for at least 6 months; ***and***

(3) Can demonstrate proof of successful completion by examination to become licensed as a master plumber, which shall consist of multiple choice questions on the following topics:

- a. Plumbing systems drainage;
- b. Basic and advanced plumbing theory;
- c. Reading and interpretation of plumbing plans and drawings;
- d. Plumbing systems venting;
- e. Installation and protection of the potable water supply;
- f. Proper material selection;
- g. Backflow installation and protective devices;
- h. Commercial kitchen design, installation and maintenance;
- i. System sizing and fixture calculations;
- j. Accessibility and handicapped requirements;
- k. Plumbing system testing, inspection and disinfecting;
- l. Adopted plumbing codes and standards, along with their amendments;
- m. Plumbing code administration as set forth in chapter one of the state plumbing code, including but not limited to, required permits and inspections; and
- n. New Hampshire statutory and regulatory law governing plumbing; and

(4) Have passed the master plumber examination by answering at least 75% of the questions correctly.

(b) A person shall be eligible for initial licensure as a journeyman plumber if they meet ~~one~~ of the following:

(1) Are of good character and professional competence as evidenced by:

- a. The information supplied on the application form;

- b. Any information submitted pursuant to Mec 304.04(c); and
- c. Have received an apprenticeship completion certificate issued by the apprenticeship council ***or by the sponsoring plumber who conducted the apprenticeship; and***

(2) Have provided proof of successful completion of a minimum of 600 hours of educational training which covers the following subject matter:

- a. Plumbing systems drainage;***
- b. Basic and advanced plumbing theory;***
- c. Reading and interpretation of plumbing plans and drawings;***
- d. Plumbing systems venting;***
- e. Installation and protection of the potable water supply;***
- f. Proper material selection;***
- g. Backflow installation and protective devices;***
- h. Commercial kitchen design, installation and maintenance;***
- i. System sizing and fixture calculations;***
- j. Accessibility and handicapped requirements;***
- k. Plumbing system testing, inspection and disinfecting;***
- l. Adopted plumbing codes and standards, along with their amendments;***
- m. Plumbing code administration as set forth in chapter one of the state plumbing code, including but not limited to, required permits and inspections; and***
- n. New Hampshire statutory and regulatory law governing plumbing; and***

(3) Have provided proof of completion of a minimum of 8,000 working hours of on-the-job experience in the trade relevant to plumbing as described in RSA 153:27, XIV or

~~(2)~~ ***(4) Have completed all of the following:***

- a. Demonstrated proof of previous licensure as a journeyman plumber in any other state or jurisdiction responsible for the licensure of plumbers;
- b. Taken the examination to become licensed as a journeyman plumber, which shall consist of multiple choice questions on, but not limited to, the topics listed in Mec 305.01(a)(3) above; and
- c. Passed the journeyman plumber examination by answering at least 70% of the questions correctly.

APPENDIX I

Rule	Statute Implemented
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Text added to Existing Rules shown in ***bold italics***
Text deleted from existing rules shown struck through

Mec 304.04	RSA 153:27-a, II(b), 2024, 284:1
Mec 305.01	RSA 153:27-a, II(b); RSA 153:29; 2024, 284:1